



Insight Meditation Center / Insight Retreat Center

108 Birch St. Redwood City, CA 94062

Stock Transfer Instructions

Step 1:

Instruct your stockbroker or stock plan administrator to transfer your shares to Insight Meditation Center's account at Schwab. Your broker will need the DTC number and account number for the Insight Meditation Center account.:

Charles Schwab

DTC#0164

Account # 3220-6014 (Insight Meditation Center of the Mid-Peninsula)

Tax ID # 77-0450217

Step 2:

Please notify the IMC Gratitude Steward that the stock has been transferred, emailing gratitude@insightmeditationcenter.org

In your email, please indicate whether you would like your stock transfer to benefit the Insight Meditation Center, the Insight Retreat Center, or both (IMC and IRC both operate under the same nonprofit organization, the Insight Meditation Center of the Mid-Peninsula).

If you have any questions, please contact the IMC/IRC Gratitude Steward: gratitude@insightmeditationcenter.org.

Thank you for your generosity!