**IMPORTANT INFORMATION:**

**MEMORIAL DAY WEEKEND FAMILY RETREAT**

**May 28 to May 30, 2016**

**Registration and retreat schedule**. The retreat will begin with a vegetarian potluck lunch at 12:00 noon, on Saturday, May 28rd , with each family bringing a dish to feed 6-8 people. Registration will occur immediately after lunch. On Monday, May 30th, the retreat will end by 12:00 noon.

**Location:** Jikoji Zen Retreat Center, 12100 Skyline Blvd, Los Gatos, CA 95030, 408-741-9562

**Directions:** If you are comingfrom the North Bay area, take Hwy 92 (from Hwy 101 or 280) to Skyline Blvd (Hwy 35)**.** Go south on Skyline (toward Santa Cruz), continuing approximately 4.6 miles past the junction of Skyline and Page Mill Road**.** When you pass a very large boulder on your left, start looking for the Ward Road sign a few hundred feet further on your right. Near the sign you will also see a mailbox and an entrance gate. Turn right onto Ward Road and continue bearing right down to the bottom of the hill.

If you are traveling from the South Bay or Santa Cruz Mountains area, take Hwy 9 out of Saratoga to Skyline Blvd. Travel north on Skyline (toward San Francisco) about 1.8 miles to Ward Road on the left side of Skyline. Along with the sign for Ward Road, you should see a mailbox, and an entrance gate. (If you pass a huge boulder on your right, you have gone just past Ward Road.) Turn onto Ward Road, go through the gate, and continue to bear right down to the bottom of the hill.

**Parking:** You may park in the 5 space parking area in front of the kitchen/community building if a space is open. Otherwise, please continue down the road in front of the community building and park on the far right side of the road so as not to impede road traffic. There are some additional parking spaces further down the road.

**Carpooling is ESSENTIAL AND REQUIRED:** There is limited parking at Jikoji, so please try to arrange at least four retreatants per vehicle. Please be sure to obey the parking instructions given at the retreat site.

**Personal Items to Bring:** Bring unscented toiletries, towels, soap, insect repellent (along with towlettes or a washcloth to scrub it off before coming indoors), Technu (to wash skin after any posion oak exposure), sunscreen, hat, flashlight, watch or clock, raingear, layered clothing for all weather conditions, etc., etc. This is a "do-it-ourselves" retreat. There will be no common pool of back-up supplies and no one to make a run into town. Please pack accordingly. You may bring a tent and camp, please bring all necessary camping equipment necessary.

**Sitting Gear:** Bring a zafu, zabuton, bench, or chair (no sharp legs, please). Some heavy mats are available to protect meditators from the hard floor, but bring your own if you have one.

**Sleeping Gear:** Bring a sleeping bag or sheets and blankets, as well as a pillow. There are some sleeping mats available in the dormitories, but if you have one of your own, please bring it to insure we have enough. If you plan to camp, please bring whatever camping equipment you will need.

**Accommodations:** There is plenty of beautiful space to camp, and it is generally a great time of year to do so. For those who want to be under a roof but not in a dormitory, there is space available for sleeping bags and sleeping mats on some building decks and in the zendo. Sleeping mats taken from a dormitory may **not** be used on the decks unless you provide a tarp to put under them. Also, sleeping gear used on a deck or in the zendo must be removed during daytime hours.

In addition, there are two dormitories. One dormitory has 6 beds with foam futons (no box springs or mattresses) and has a bathroom attached. The other dormitory has 6 beds with foam futons. Some of the beds are bunk beds. There is only one smaller room available, sleeping 4 people. Dorm rooms will be assigned based on gender balance, with a mix of adults and children.

**Bathrooms:** There are two group bathrooms (one for the females and one for the males), each of which includes a shower and a double sink. If the retreat is full, there may also be port-a-potties available for everyone’s use.

**Meals:** Meals will be vegetarian, prepared with loving-kindness by our wonderful cooks. If you feel you’ll need to bring supplemental foods from home, please bring a cooler to store them in your car, as there isn’t enough space in the Jikoji refrigerator for yogi items.

**Natural Hazards:** In the areas where we will be camping and hiking, one can encounter a few natural hazards. If you are unfamiliar with how to watch out for poison oak, ticks, or rattlesnakes, or how to treat any exposure to them, please let us know and we can provide detailed information to help keep everyone as healthy and comfortable as we can in the natural setting around Jikoji.

**About Dana:** Continuing in the ancient Buddhist tradition, the teachings are offered freely. In turn, students receiving the teachings are afforded an opportunity to voluntarily support those transmitting the dharma by offering donations or *dana*, to the Teacher and Cook. Furthermore, operating expenses for the retreat (mostly for facility rental and food) are being paid from *dana* previously received by IMC's Retreat Fund. At the end of the retreat, you will be offered an opportunity to donate to the Fund so that future retreats may be offered to other retreatants on a *dana* basis. If *dana* is offered in the form of a check, no more than one check should be used, using the "memo" space on the check to indicate what portion of the total amount should be given to the Teacher, the Cook, and the Retreat Fund.

If there is any way we can assist you please contact **Liz Powell**:

Email contact preferred: eapowell@aol.com or (408) 554-1356 if needed.